

**Georgia-Cumberland Conference  
Professional Growth Action Plan**

**Teacher's Name** Melissa Smith

**Grade** 1<sup>st</sup>

**Date** 2003-2004

**Goal #1** *Incorporate the Balanced Literacy Initiative in my program*

<b>Activity</b>	<b>Responsibility</b>	<b>Date to be Completed</b>	<b>Cost</b>	<b>Evaluation</b>
1.1 Attain and read professional books on Balanced Literacy, including the 4Block framework	Mine	Ongoing	Varies	Journal of thoughts and reflections of material
1.2 Schedule time for all four of the blocks in the 4Blocks framework	Mine	Aug. 2003	None	Posted schedule Lesson plans
1.3 Write lesson plans incorporating the structures and activities as outlined in the 4Blocks framework	Mine	Ongoing	None	Lesson plans Study group meetings Administration
1.4 Attend workshops on 4Blocks and balanced literacy	Mine	May 2004	\$300	Record of attendance
1.5 Be observed teaching a balanced literacy lesson	AWS Administration, Faculty & Teacher	May 2004	None	AWS Administration, Coaching form
1.6 Observe and/or coach others in balanced literacy lessons	Faculty & Teacher	May 2004	None	Coaching form

**Goal #2** *Incorporate the Cooperative Learning structures in my program*

<b>Activity</b>	<b>Responsibility</b>	<b>Date to be Completed</b>	<b>Cost</b>	<b>Evaluation</b>
2.1 Write lesson plans incorporating the CL structures	Mine	Ongoing	None	AWS Administration
2.2 Implement new CL structures	GCC	October 2003	None personally	GCC Summative evaluation
2.3 Be observed using CL structures	AWS Administration, Faculty & Teacher	May 2004	None	AWS Administration, Coaching form
2.4 Observe and/or coach others in balanced literacy lessons	Faculty & Teacher	May 2004	None	Coaching form